## Terms of Reference: Grounds and Garden Committee

**Role:** To make recommendations to the TICA Board regarding grounds maintenance and gardening needs and to prepare and implement plans for the various gardens and ground areas around the Forbes Hall Community Centre.

## **Function:**

- 1. To develop a low maintenance drought tolerant plan for all the gardens.
- 2. To develop a low maintenance drought tolerant plan for the grassed areas on the property.
- 3. To build an irrigation system to maintain the gardens.
- 4. To develop a working garden group of local residents to help maintain the gardens.
- 5. To annually prepare a grounds and gardens budget.
- 6. In coordination with the CEC, to develop a plan to raise funds and then present it to the TICA board for approval.
- 7. To make recommendations to the Board to hire workers if needed.

Budget: All budget requests to be presented to the TICA Board for approval.

**Reporting:** The committee will provide a written or verbal report monthly to the Board.

**Membership:** Currently 4 members: Emily McIvor, Laurel March, Carolyn Askew, Don Sinclair. More could be added as we develop plans.

**Review:** The Board will review these terms of reference annually.